F.No.NIXI/CEO/001/23/2022 National Internet Exchange of India

All Registrars, National Internet Exchange of India

Sub: EKYC

Ref: 1. Our letter No. F.No.NIXI/001/CEO.23/2021 dated 27.12.2021.

2. Registry/Registrar Agreement

Pursuant to clause No. 4.3.3, 4.3.3.1, 4.4.3 and 4.4.8 in Registry/Registrar agreement, Registry (NIXI) advised Registrars to maintain WHOIS details of the Registrant in perfect manner and in decent way. Therefore,

i) NIXI has implemented EKYC (Electronic Know Your customer) verification for Registrant using Aadhaar card (specific identity card for Indians). The process of undertaking EKYC is available at Annexure-I.

ii) Registrant who are not able to provide Aadhaar Card number, WHOIS may be verified either using PAN Card, Passport, Election Card, Driving License etc. For Registrar who are outside India, Citizenship card of that country or passport may be used for verification.

iii) It is also advisable that details may be re-verified at the time of renewal.

iv) In view of the implementation of EKYC, order No. referred above for bulk domains booking is no longer relevant, hence stands withdrawn.

(Rajiv Kumar) Manager(R)

All Registrars

F.No.NIXI/Tech/006/.IN/179-2022 National Internet Exchange of India

28th February, 2022

Sub: EKYC

Ref: Our letter No.F.No.NIXI/Tech/006/.IN/179-2022 dated 24.2.2022

i) and ii) of the above referred letter are applicable for new Registrant only.

(Rajiv Kumar) Manager (R) NIXI

To: All Registrars .IN ccTLD India









I

Document on KYC

Step-1: Go to URL: <u>https://kyc.nixi.in/auth/sign-in</u> as shown in Fig 1.

Step -1
LOGIN
UserName
Password
Password
Reset Password/Forgot Password
Login

Fig 1

Step 2: Enter User name & Password given by NIXI IT Team as shown in fig 2.

Ş	Ni Xi	REGISTRY	· Mrea
	Step-2	Netizens	
	LOG	IN	
	Password		
	Reset Password/Fo	orgot Password	
	Logi	in in the second se	



Step 3: Click on E- Verify Aadhaar tab shown on left side as shown fig 3.

		ወ
Dashboard	WELCOME	
My Profile		
Change Password		
E-Verify Adhaar	Step-3: Click here for Veify Aadhar	
Add User		

Fig 3

Step 4: After the click, enter the Aadhar Number and click on search as shown in fig 4.

Ŷ		ni Xi	REGISTRY	• Mr. C
	Empowering Netizens			
		Verify e-KYC		
	Dashboard	Enter Adhaar Number		
	My Profile		Step 4: Enter the	e Aadhar k search
	Change Password	Search	Number and circ	KSearch
	E-Verify Adhaar			
	Add User			

Fig 4

Step 5: The Aadhar Card holder received an OTP to the Register Mobile number from Aadhaar as shown in fig 5.

Step 6: After enter an OTP, click on verify and the details shown below with Photograph, Name, and Father's Name with Contact details as shown in fig 5.

ni Xi	Verify e-KYC
Empowering Netizens	Enter Adhaar Number
Dashboard	
My Profile	Search
Change Password	Enter OTP
E-Verify Adhaar	Step 5: Enter the OTP
Add User	Verify Step 6: Click on Verify
	Name Father's Name Contact Address DOB
	Rephoto
	Verify Next
	Fig 5